



Contract Committee Review Request

MUST BE COMPLETED IN FULL

Date: 4/14/2025

Contract/Agreement Vendor: **Central Power Systems & Services - Austin Driskill**

Name of Vendor & Contact Person

Austin.Driskill@cpower.com

Vendor Email Address

Annual UPS Preventative Maintenance Service for the Data Centers at the PAC, Sequoyah, Timber Ridge, Rosewood and Event Center

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Renewal/PAC, SMS, TR, RW, Event Center

Reason/Audience to benefit

4/14/2025

BOE Date

\$ 4,900.00

Amount of agreement

Person Submitting Contract/Agreement for Review: **James Butler**

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: **James Butler**

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: _____

Cabinet Team Member: _____

Funding Source: **Building Fund** **041-2620-438-000-0000-000-041**

Fund/Project

OCAS Coding

☒ **Consent**

☐ **Action**

The Renewal Agreement between Broken Arrow Public Schools and Central Power Systems & Services is for the annual UPS preventative maintenance service for the data center at the PAC, Sequoyah, Timber Ridge, Rosewood and Event Center for the period of July 1, 2025 through June 30, 2026. The Agreement is for the semi-annual inspections twice a year. The cost to the district is \$4900.00

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

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POWER SYSTEMS & SERVICES

15525 E Admiral PL, Tulsa, OK 74116

Phone: (918) 340-8782 www.cpower.com

UPS Inspection & Preventative Maintenance Agreement #: 11-2025-07390

We would like to thank you for your expressed interest in our preventative maintenance program. Your Staco UPS/Lighting Inverter UPS unit represents a significant investment, and a solid maintenance program will help ensure it will be ready to perform when you need it most. We look forward to being of service to you!

Central Power Systems & Services, Inc. (CPS&S) agrees to provide to **Broken Arrow Public Schools** on account # 34046 and Customer agrees to accept and pay for the parts and services necessary for the periodic inspections and services of the equipment described in accordance with the following terms and conditions.

1. **TERM:** This agreement shall be for a term of three (1) year. At the end of this agreement price of parts and labor will be reviewed and updated to reflect current costs. A new maintenance agreement will be submitted for customer approval. The customer may cancel this agreement at will per paragraph 6 herein.
2. **PAYMENT:** Each installment will be due and payable upon receipt of the invoice by the customer, with said invoices being sent by CPS&S upon completion of each periodic inspection.
3. **INSPECTION AND PREVENTATIVE MAINTENANCE:** For the duration of this Agreement CPS&S, during normal business hours shall inspect the equipment SEMI-ANNUALLY (2 times per year), each will include a Full-Service PM (Individual Battery Jar Testing). Customer may select & approve OPTIONAL Services as offered herein. Any service covered by this Agreement that is completed outside of normal business hours per customer's request will be invoiced at 1.5 times the labor portion of the quoted price. The following services will be provided under this agreement:
4. **LIMITATION OF LIABILITY:** It is agreed, by the customer, that the agreement covers only those items as outlined above and it does not include any expense to repair damage caused by abuse, accidents, theft, acts of a third party, forces of nature, alteration of the equipment, or improper operation. ***Periodic service and maintenance should result in maximum availability of the equipment. However, CPS&S makes no warranties or guarantees as to the availability of the equipment or loss of the use of the equipment covered under this contract. CPS&S shall not be liable for any consequential, incidental, or exemplary damages, including but not limited to, loss of profits, downtime, or other damages.***
5. **INSPECTION REPORTS:** After each inspection, the customer will be furnished a written report detailing any conditions found and advising of further services required, if any, to assure operating dependability of the equipment.
6. **TERMINATION:** This agreement may be cancelled by the customer at will during the agreement period with no termination fees by notifying CPS&S in writing. The customer will then still be responsible for all parts and labor completed or in process prior to the cancellation.
7. **ADDITIONAL TERMS AND CONDITIONS:** This proposal is subject to acceptance within 30 days. No changes or additions to this agreement shall be recognized unless made in writing and signed by both parties. ***Prices quoted do not include taxes, which will be an additional charge as applicable by law. If a customer is tax exempt, a current Certificate of Tax Exemption must be provided for our records. Invoicing will be done per CPS&S standard practices.***

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If the customer requires us to participate in their unique web-based PO / Invoicing system, additional surcharges will apply.

8. UNINTERRUPTABLE POWER SUPPLY: The following UPS & Battery Cabinets are covered under this agreement:

EQUIP.	MAKE	M/N	S/N	Kva	Battery/Qty
UPS	APC	SYCF100KF	PD1234350075	100	Modules
UPS	Carpenter	CIS167 LC	95547L1-1	16.7	12V101F-FT / 40 EA
UPS	DSPM	OEPLUS	100819.33	4.2	SCP12750 G24 M6 / 20 EA
UPS	D Series LSN	D277-66S-277	LDL 66K 5156	66	93012372 / 16 EA
UPS	CPP	WR8.0R2500N1	WR2486B	8	7050-446 / 16 EA

9. PREVENTATIVE MAINTENANCE SCHEDULE: Services to be performed during the following months and charged upon completion:

MONTH	SERVICE DESCRIPTION	COST
	Semi-annual Inspection	\$ 490.00 EA
	Basic Semi-annual Inspection & PM Program - Price per year:	\$
Please initial above in APPROVED box(s) to indicate your Service(s) ↑ Please fill in total amount approved ↓		
	TOTAL APPROVED AMOUNT OF AGREEMENT PER YEAR:	\$ 4,900.00
	CUSTOMER APPROVAL SIGNATURE:	

*Due to the proprietary nature of some of the work for different UPS brands, Central Power Systems & Services hereby warrants, represents, stipulates, and agrees that they will utilize those specific OEM's certified personnel as the case may be to perform maintenance requiring proprietary codes and/or programs for those services. If a unit specific OEM must be utilized, it will be at a time and material expense to customer for any and all charges from OEM and Central Power Systems & Services. OEM services are not in the scope of this agreement. All other services listed in this agreement will be performed by a Central Power Systems & Services field technician. *

Preventive Maintenance Procedures

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Uninterruptible Power Systems & VRLA Batteries

Visual Inspection

- Check area for any safety concerns that may affect the safety of the technician and/or the customer.
- Check subassemblies, wiring harnesses, contacts, cables and other major components for burns or broken wires.
- Clean or replace all air filters.
- Check all fans for slow start and free rotation.
- Check AC input and output for proper wiring, grounding and verify to NEC code standards.
- Check input and output grounding is proper and sufficient for customer application.
- Check and record alarm logs.
- Check all circuit boards and connections for cleanliness and or possible problems.
- Check all breakers, power connections, fuses and controls for excessive heating or swelling via thermal scan and reading.
- Check AC and DC capacitors for swelling or leakage.
- Check for DC capacitor vent caps that have extruded more than 1/8".
- Check all nuts, bolts, screws and connectors for tightness and heat discoloration.

Power Checks

- Check input voltage, amperage, and frequency readings for proper levels and balance.
- Check output voltage, amperage, and frequency readings for proper levels and balance.
- Check bypass voltage and frequency for proper available power.
- With customer approval, perform operational test of the system including unit transfer and battery discharge.
- Review system performance with customer to address any questions and to schedule any repairs, depending on availability of customer.

Internal Component Checks

- Check all indicators and meters for proper operation and calibration
- Check rectifier voltage and current balance for proper operation.
- Check inverter voltages and balance for proper operation.
- Check fuses on the DC capacitor deck for continuity if applicable.

External Environmental Checks

- Check ambient temperature of the UPS room.
- Check location for cleanliness and accessibility.

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VRLA Battery System

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- Inspect the appearance and cleanliness of all batteries, connectors, cabinet(s) or rack(s), and room(s).
- Check each battery for signs of damage to the case, cover or terminals, staining of the case, terminals or surrounding areas, excessive swelling, evidence of melting or thermal damage to the cover and terminal post-seal plus support cabinet(s) or rack(s) for signs of physical damage, corrosion, etc.
- Confirm battery cabinet(s) or rack(s) hardware integrity and tighten connections as necessary.
- Clean and retighten all terminal connectors and check for NO-OX grease or oil on all connections (when needed and/or accessible).
- Check system float voltage and current and adjust if necessary to manufacturer's specified settings.
- Measure and record DC bus ripple voltage when applicable.
- Measure and record all internal impedance readings.
- Measure and record all battery connection resistances in micro-ohms when applicable.
- Measure individual battery temperatures and check for any hot spots or readings which are out of the manufacturer's recommended temperature variance when accessible.
- Perform individual battery load testing when accessible.
- Record battery date codes, number of cells and strings.

NOT PROVIDED IN BATTERY PREVENTIVE MAINTENANCE

- Replacement or installation of batteries.
- Replacement or installation of inter-cell or inter-terminal connectors.
- OEM Software/Firmware updates

ADDITIONAL SUPPORT INCLUDED

- 8 hour on-site emergency response.
- Off hours scheduling

NOTES:

- Preventative Maintenance may require placing the Critical Load onto Maintenance Bypass to ensure electrical integrity.
- PM pricing is based on standard string configuration. Upon inspection, should the number of batteries or strings change, pricing will be adjusted accordingly.
- Corrective Maintenance, not covered by the terms of the Service Contract, will be billed at current Time & Materials rates.
- If battery is attached to a DC Plant, a CellCorder or like instrument is required to obtain cell resistance impedance or conductance.
- Scope of Work will be site specific and subject to change to accurately reflect equipment onsite.
- Maintenance performed in accordance with IEEE and OEM standards
- The OEM would be used for most repairs including cap replacement and fans.

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Power Distribution Unit (PDU) Maintenance

ANNUAL INSPECTION INCLUDES THE FOLLOWING:

- Perform a complete visual inspection of all internal sub-assemblies, wiring harnesses, contactors, cables, and major components
- Check for proper clearance around the unit
- Inspect all transformer, terminal block, and ground/neutral bus bar connections for tightness by IR scan.
- Inspect input and output breaker(s) for tightness by IR scan
- Verify that all cooling fans are functional and air ducts are clear
- Verify continuity and correct rating of all fuses
- Measure input and output phase-to-phase voltage
- Measure output phase-to-neutral voltage
- Verify and record kVA and kW load and capacity, per phase
- Verify grounding electrode conductor, including any isolated grounds.
- Check that the local and remote EPOs are functioning properly, if permitted
- Verify that the monitor is recording within +/- 2% of measured values
- Perform infrared temperature point-scan checks of all electrical power connections
- Clean interior and exterior of unit
- 8 hours emergency response.

NOTES:

- Preventative Maintenance and/or meter calibrations may require placing the Critical Load onto Maintenance Bypass to ensure electrical integrity or shutdown for PDU.
- Some checks are not applicable to all PDU brands / models.
- Predictive Maintenance, not covered by the terms of the Service Contract, will be billed at current Time & Materials rates.

FELONY COMPLIANCE AFFIDAVIT

STATE OF OKLAHOMA }
 }ss.
COUNTY OF TULSA }

The undersigned, under the penalties of perjury, certifies to the Broken Arrow Public Schools ("School District") as follows"

1. The undersigned:
 ___ has a contract with the School District; OR
 ☒ is the duly authorized representative of a business ("entity") having a contract with the School District,
 to perform work on School District premises on a full-time or part-time basis.
2. The undersigned hereby certifies that neither the undersigned nor any employee of the undersigned or of the entity, or of any subcontractor of the undersigned or the entity, will perform work on School District premises on a full-time or part-time basis that would otherwise be performed by School District employees if such employee has been convicted in this State, the United States or any other state of any felony offense unless ten (10) years have elapsed since the date of the criminal conviction or the employee has received a pardon for the offense.
3. Neither the undersigned nor any employee of the undersigned, or the entity, or of any subcontractor of the undersigned or the entity, who performs any work on School District property is currently registered under the Oklahoma Sex Offenders Registration Act or the Mary Rippey Violent Crime Offenders Registration Act.
4. The undersigned, or the entity: ☒ has or ___ has not conducted a felony record search of all employees who will be assigned to work on a full-time or part-time basis on School District property.
5. This Affidavit is made and delivered pursuant to the requirements of Title 70 O.S. 6-101.48 (Supp. 2000) and Title 58 O.S. 589 (Supp. 2004) (the "Acts"). The undersigned further certifies to the School District that the undersigned and/or the entity are in full compliance with the requirements of the Acts.

EXECUTED AND DELIVERED this 13 day of March, 2025.

AFFIANT'S SIGNATURE

[Signature]

Representing:

Central Power
(Name of Entity)

Subscribed and sworn to before me this 13 day of March, 2025.

[Signature]
Notary Public



(SEAL)

Notary Commission Number: 22006277

My Commission Expires: 5/4/26

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EXECUTED AND DELIVERED this 12 day of MARCH, 2025.
AFFIANT'S SIGNATURE

Representing:

CENTRAL POWER
(Name of Entity)

Subscribed and sworn to before me this 12 day of March, 2025.

Corrie Renee Love
Notary Public

CORRIE RENEE LOVE
Notary Public, State of Oklahoma
Commission # 22006277
My Commission Expires 05-04-2026

(SEAL)

Notary Commission Number: 22006277

My Commission Expires: 5/4/26

FELONY COMPLIANCE AFFIDAVIT

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COUNTY OF TULSA }

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EXECUTED AND DELIVERED this 12 day of March, 2025

AFFIANT'S SIGNATURE

Samuel Ring

Representing:

Central Power

(Name of Entity)

Subscribed and sworn to before me this 12 day of March, 2025

Corrie Love
Notary Public

CORRIE RENEE LOVE
Notary Public, State of Oklahoma
Commission # 22006277
My Commission Expires 05-04-2028

(SEAL)

Notary Commission Number: 22006277

My Commission Expires: 5/4/26